

Aubourn and Haddington Parish Council

Minutes of the Parish Council Meeting held at the Clock Tower in Aubourn on Wednesday 3 January 2024 held at Aubourn Hall Estate Office at 18:00

Agenda Item		Action by
Welcome	Councillor Snape (Chair) welcomed everyone to the meeting and opened the meeting to the public.	
Public Time Min. No.2024.01.01	<p>2 members of the public in attendance representing several others unable to make the meeting to discuss the flooding issues and advised that they are feeling defeated by the situation.</p> <p>One resident is putting in a 3m x 3m x 1.5m soak away on their drive. A French drain along the front of the house, and also drains down the whole of the rear wall of the house. 2 x 1000 litre IBC's added to the downpipes at the back of the property.</p> <p>County Councillor Mrs Overton advised that she had spoken with Richard Fenwick (head of LCC Highways) earlier that day who unfortunately did not have a quick solution from a Highways point of view and she urged the residents to put pressure on Anglian Water and to request the water be tested for sewerage which will increase the priority.</p> <p>Cllr Mosedale suggested the residents contact the local press as this has proved beneficial in the past on a separate matter.</p> <p>Cllr Mosedale advised he would attempt to source a drainage map.</p>	Cllr Mosedale
County/District Council Updates Min.No 2024.01.02	<p>County Councillor Mrs Overton advised the Parish Council that she was currently focusing on 2 main projects which were the Devolution Project and the Fosse Green Energy Proposal.</p> <p>She advised that she intended to hold a number of public meetings to discuss the Devolution Project and would update the Parish Council accordingly.</p> <p>No District Counillors in attendance.</p>	
Formal Session	Formal session commenced 18:30	
Present Min. No. 2024.01.03	Cllr Mosedale (Vice Chair), Councillor Plackett-Smith, Cllr Snape (Chair) Kerrie Vickers (Parish Clerk).	
Apologies Min. No. 2024.01.04	Cllr Page sent her apologies which were accepted.	

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Declarations of Interest Min. No. 2024.01.05	To receive Declarations of Interest In accordance with The Localism Act 2011 - None	
Minutes of Previous Meeting Min. No. 2024.01.06	Minutes of the Parish Council meeting held 09 November 2023 were agreed in draft form but not signed off due to Cllr Page not being present and Cllr Snape being absent from said meeting. To be signed off at the next meeting.	
Admission to Meetings Act 1960	To consider whether the Parish Council will move any items on the agenda to a closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as per Standing Order 7h. Should this resolution be passed the public and press will be required to leave the meeting at this stage. No items were deemed necessary to be held in a closed session.	
Finance Min. No. 2024.01.08	<ul style="list-style-type: none"> • The payments as per Appendix A were noted and agreed. • The year-to-date budget as per Appendix A was noted. • The budget as per Appendix B for the financial year 2024/25 was agreed. • It was resolved to set a precept of £19400.00 which is an increase on 2023/24 of 2.46% on a band D property which works out at £3.54. 	Parish Clerk
Clerks Report Min. No. 2024.01.09	<p>Bridge Road Street Lights Richard Fenwick from LCC Highways has indicated that they may be prepared to pay for the cable fault repair and has been sent details of the quote.</p> <p>Clock Tower Cllrs Snape and Mosedale along with the clerk have recently had a meeting with 2 officers from Lincolnshire Heritage to seek advice regarding the future of the Clock Tower and the way forward with seeking funding for the required repairs. Grant opportunities for the floor to be investigated and further quotes to be obtained. The guttering is due to be cleared this month.</p> <p>Flooding – the flooding issues had been discussed in the public session.</p>	Parish Clerk
Staffing Min. No. 2024.01.10	It was resolved to agree to the increase in the Clerks salary by 1 spinal point following her appraisal in October 2023 as per the Clerks contract and to backdate the increase to October 2023. Agreed unanimously.	Parish Clerk
Policies Min. No. 2024.01.11	It was resolved to agree to the adoption of the following policies and procedures; <ul style="list-style-type: none"> • Complaints Policy • Publication Scheme • Risk Register/Management Scheme • Data Breach Policy • Subject Access Request Policy 	Parish Clerk

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	All agreed unanimously.	
Aubourn Green Min. No. 2024.01.12	Cllr Mosedale advised that occurrences of vehicles driving across the Green at Aubourn were increasing and were deemed a safety issue. It was agreed to contact NKDC to seek a solution.	Parish Clerk
Highways Min. No. 2024.01.14	The Parish Council have received a request from The Road Safety Partnership Team to move the speed indicator device on Church Lane / Chapel Lane junction. Cllr Mosedale advised that this was an optimum location to capture data and deter speeding vehicles and it was decided to ask the Road Safety Partnership their reasoning behind the request as the Parish Council were of a mind to leave it there.	Parish Clerk
Nevile/Summers Charity	The Christmas gifts have been delivered and appreciated by the recipients.	
Individual Councillors Reports Min. No. 2023.11.17	Cllr Snape wished everyone a Happy New Year. He advised the meeting that he intended to speak to our local District Councillor regarding the collection of excess waste following the Christmas period and would request figures regarding fly tipping.	Cllr Snape
Date of Next Meeting Min. No. 2023.11.18	6 March 2024	
	Meeting concluded at 19:30	

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Appendix A

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Current Account		Balance B/F from previous report	24583.04	
Date	Payee	Details	Expenditure	Income
31.10.2023	Ms K Vickers	Salary October 2023	320	
01.11.2023	E.ON. NEXT	Clock Tower Electricity	35	
02.11.2023	Ms K Vickers	Reimburse Micorosoft/Antivirus	73.98	
09.11.2023	Mr Ogg	Grass cutting	140	
14.11.2023	Ms K Vickers	Salary arrears	168	
14.11.2023	LALC	Councillor Training	78	
14.11.2023	Royal British Legion	Donation in lieu of poppy wreath	50	
28.11.2023	Eon Energy	Street lantern replacement	1260	
28.11.2023	Ms K Vickers	Salary November 2023	344	
29.11.2023	Bassingham Ball Committee	Xmas Tree	125	
01.12.2023	E.ON. NEXT	Clock Tower Electricity	35	
06.12.2023	Mr Ogg	Grass cutting	140	
18.12.2023	Eon Energy	Streetlight maintenance qtr 3	145.2	
18.12.2023	Ms K Vickers	Reimburse for printer ink	18.79	
18.12.2023	HMRC	PAYE	9.6	
27.12.2023	LALC	Chairmans workshop	30	
29.12.2023	Ms K Vickers	Salary December 2023	334.4	
			3306.97	
		Balance C/F	21276.07	
Clock Tower Account				
Account 2		Balance B/F from previous report	3083.45	
		Interest		
		Balance C/F	3083.45	
Total of Accounts			24359.52	

Appendix B

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