

## Aubourn and Haddington Parish Council

### Minutes of the Parish Council Meeting held at the Clock Tower in Aubourn on 2 April 2024 held at Aubourn Hall Estate Office at 18:00

Agenda Item		Action by
<b>Welcome</b>	Councillor Snape (Chair) welcomed everyone to the meeting and opened the meeting to the public.	
<b>Public Time</b> Min. No.2024.04.01	<p>2 members of the public were in attendance and asked if the Parish Council had any updates regarding the flooding.</p> <p>There are no further updates regarding a date to start the works but it was noted that certain areas had been marked in preparation.</p> <p>The Parish Clerk advised she had received a response from Witham Drainage Board who said they were unaware of any issues within the Parish.</p> <p>Email to be forwarded to the member of the public and a response sent.</p>	Parish Clerk
<b>County/District Council Updates</b> Min.No 2024.04.02	No District or County Councillors in attendance.	
<b>Formal Session</b>	Formal session commenced 18:	
<b>Present</b> Min. No. 2024.04.03	Cllr Mosedale (Vice Chair), Councillor Plackett-Smith, Cllr Snape (Chair), Councillor Page, Councillor Rocks, Kerrie Vickers (Parish Clerk).	
<b>Apologies</b> Min. No. 2024.04.04	No apologies	
<b>Declarations of Interest</b> Min. No. 2024.04.05	To receive Declarations of Interest In accordance with The Localism Act 2011 - None	
<b>Minutes of Previous Meeting</b> Min. No. 2024.04.06	Notes taken at the Parish Council meetings held 09 November 2023, 03 January 2024 and 8 February 2024 were agreed as a true record of proceedings.	
Admission to Meetings Act 1960 Min. No. 2024.04.07	<p>To consider whether the Parish Council will move any items on the agenda to a closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as per Standing Order 7h. Should this resolution be passed the public and press will be required to leave the meeting at this stage.</p> <p>No items were deemed necessary to be held in a closed session.</p>	
<b>Finance</b> Min. No. 2024.04.08	<ul style="list-style-type: none"> <li>• The payments as per Appendix A were noted and agreed.</li> <li>• The year-to-date budget as per Appendix A was noted.</li> </ul>	

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<p><b>Clerks Report</b> Min. No. 2024.04.09</p>	<p>Bridge Road Street Lights Richard Fenwick from LCC Highways has confirmed the payment has been made for the investigations into the cable fault.</p> <p>Clock Tower The grant application will be put in front of the panel on 4<sup>th</sup> April.</p> <p>Flooding – the flooding issues had been discussed in the public session.</p>	
<p>Street Light on Renolds Paddock Min. No. 2024.04.10</p>	<p>i. It was agreed to adopt the streetlight on Reynolds Paddock and add it to the maintenance contract. ii. It was agreed to proceed with the replacement of damaged lantern and painting of metal pole £800 + VAT</p>	Parish Clerk
<p>Chapel Lane Traffic Sign Min. No. 2024.04.11</p>	<p>Highways have requested the Parish Council move the speed indicator device on Chapel Lane. It was agreed to ask Highways for a quote to install a new post. The device has been relocated.</p>	Parish Clerk
<p>Nevile/Summers Charity Min. No. 2024.04.12</p>	<p>The AGM is taking place next week. No further updates.</p>	
<p>Individual Councillors Reports Min. No. 2023.11.13</p>	<p>Cllr Snape advised that he had received confirmation that the Parish Council will be receiving a donation of £2000 from the organiser's of the Lost Village Event. This donation will be used for the repairs to the Clock Tower floor. The Parish Council are very grateful for this donation and will thank them in the forthcoming Witham Staple and Herald.</p> <p>Cllr Mosedale discussed the increase in traffic using Dovecote Lane which is a no entry to all motor vehicles except for access road, due to the Witham St Hugh's diversion with currently over 2K vehicles per week recorded by our traffic indicator device. It was agreed to contact the Police, Highways and Councillor Mrs Overton about this matter.</p>	Parish Clerk  All
<p><b>Date of Next Meeting</b> Min. No. 2023.11.14</p>	TBC	
	Meeting concluded at 19:00	

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## Appendix A

<b>Finance Report 02 April 2024</b>				
<b>Current Account</b>		<b>Balance B/F from previous report</b>	<b>21276.07</b>	
<b>Date</b>	<b>Payee</b>	<b>Details</b>	<b>Expenditure</b>	<b>Income</b>
31.12.2023	Unity Trust Service	Bank charges	18	
02.01.2024	E.ON. NEXT	Clock Tower electricity	35	
11.01.2024	Ms K Vickers	Salary	16.56	
11.01.2024	Mr J Mosedale	Power unit	12.55	
11.01.2024	Npower Business	Electricity	982.48	
24.01.2024	LALC	Internal Audit	180	
24.01.2024	Eon Energy	Streetlight upgrades	2016	
24.01.2024	HMRC	PAYE	14.2	
31.01.2024	Ms K Vickers	Salary	335.32	
01.02.2024	E.ON. NEXT	Clock Tower electricity	35	
07.02.2024	Parish Online	Website	384	
07.02.2024	LALC	Annual Subscription 2024/25	153.52	
07.02.2024	JP Exterior Clean	Gutters	120	
20.02.2024	Internal transfer	Internal transfer		234
21.02.2024	HJ Nevile & Sons	Room hire	80	
21.02.2024	Cumbria Clock Co	Clock service	234	
29.02.2024	HMRC	Tax/NI	10.6	
29.02.2024	Ms K Vickers	Salary	338.92	
01.03.2024	E.ON. NEXT	Clock Tower electricity	35	
20.03.2024	HJ Nevile & Sons	Room hire	20	
20.03.2024	HMRC	PAYE	10.8	
20.03.2024	Eon Energy	Streetlight maintenance	121.8	
Totals			5153.75	234
		<b>Balance C/F</b>	<b>16356.32</b>	
<b>Clock Tower Account</b>				
<b>Account 2</b>		<b>Balance B/F from previous report</b>	<b>3104.82</b>	
		Clock service	234	
		<b>Balance C/F</b>	<b>2870.82</b>	
<b>Total of Accounts</b>			<b>19227.14</b>	

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