

Aubourn and Haddington Parish Council

Minutes of the Parish Council Meeting held at the Estate Office in Aubourn Hall at 19:00 on 11 July 2024

Agenda Item		Action by
Welcome	Councillor Mosedale welcomed everyone to the meeting and opened the meeting to the public.	
Public Time Min. No.2024.07.01	There was one member of the public in attendance who introduced themselves as new to the Parish and asked questions regarding some future developments plans within the Parish. Councillor Mosedale advised that the Parish Council has not been consulted about any upcoming plans at the moment but if they were, they would be discussed fully.	
County/District Council Updates Min.No 2024.07.02	Apologies were received from County Councillor Marianne Overton who had previously circulated her newsletter. Apologies were received from District Councillors Peter Overton and Mitch Elliott.	
Formal Session	Formal session commenced 19:12	
Present Min. No. 2024.07.03	Cllr Mosedale (Chair), Councillor Page, Councillor Plackett-Smith (Vice Chair), Councillor Rocks, Kerrie Vickers (Parish Clerk).	
Apologies Min. No. 2024.07.04	No apologies	
Declarations of Interest Min. No. 2024.07.05	To receive Declarations of Interest In accordance with The Localism Act 2011 - None	
Minutes of Previous Meeting Min. No. 2024.04.06	Notes taken at the previous Annual Parish Council Meeting will be approved at the next Annual Parish Council meeting.	
Admission to Meetings Act 1960 Min. No. 2024.04.07	To consider whether the Parish Council will move any items on the agenda to a closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as per Standing Order 7h. Should this resolution be passed the public and press will be required to leave the meeting at this stage. No items were deemed necessary to be held in a closed session.	
Clerks Report Min. No. 2024.07.08	The clerk advised that she had received notification of a credit note for £749.27 from Eon for the electricity in the Clock Tower. It was agreed the clerk would contact Eon and ask the reason for the credit note and to request the sum be refunded if applicable.	Parish Clerk

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Planning Min. No. 2024.07.09	The following planning decisions were noted. <ul style="list-style-type: none"> • Sky Barn Farm, 6 Haddington Lane. Application for prior approval for a proposed change of use from an agricultural barn to a dwelling. Approved • Alexiane Kennels and Cattery 1 Old Haddington Lane, Haddington. Demolition of existing dwelling and construction of replacement dwelling. Approved 	
Finance Report Min. No. 2024.07.10	<ul style="list-style-type: none"> • The payments as per Appendix A were noted and agreed. • The year-to-date budget as per Appendix A was noted. 	
Unity Trust Bank Min. No. 2024.07.11	Additional signatory. It was unanimously agreed to add Councillor Page to the list of signatories for the Unity Trust Bank accounts.	Parish Clerk
Clock Tower Min. No. 2024.07.12	<p>A quote has been received for a structural survey and has advised that an ecological survey will need to be done beforehand because of the bats residing in the building. It was agreed that the Parish Clerk should get quotes and proceed with arranging the surveys.</p> <p>Councillor Mosedale advised that he had recently met with a company to discuss air source heating and it was agreed to look into this further and in the meantime to look into temporary portable heaters to replace the old Calor gas heaters.</p> <p>Councillor Mosedale advised that the floor needs sanding and staining and he was hoping to do it in the next couple of weeks. He has acquired a quote to hire a professional sander. It was agreed that Councillor Mosedale would pay for the hire of the sander and the necessary stain and reclaim the funds.</p> <p>Ventilation in the building was discussed and it was agreed to look into having some vents in the windows. Parish Clerk to check with NKDC regarding permissions etc.</p>	Parish Clerk Cllr Mosedale Parish Clerk Cllr Mosedale Parish Clerk
Nevile/Summers Charity Min. No. 2024.07.13	No news.	

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Appendix A

Finance Report 2 2024				
Current Account		Balance B/F from previous report	16,370.46	
Date	Payment	Details	Expenditure	Income
24.05.2024	HMRC	VAT return		1,670.48
24.05.2024	Internal transfer	Internal transfer		821.40
28.05.2024	Radial Joinery	Clock Tower floor	5,035.56	
31.05.2024	HMRC	PAYE	11.40	
31.05.2024	Ms K Vickers	Salary	338.12	
31.05.2024	Gallagher Insurance	Insurance	1,677.23	
03.06.2024	Eon Energy	Electricity	35.00	
05.06.2024	Mr Ogg	Grass cutting	140.00	
05.06.2024	Mr Ogg	Grass cutting	140.00	
12.06.2024	Transfer	Transfer		4,025.60
13.06.2024	HJ Nevile	Room hire	40.00	
13.06.2024	Eon Energy	Maintenance	128.40	
25.06.2024	Hiscox	Insurance premium		250.00
27.06.2024	HMRC	PAYE	11.20	
27.06.2024	Ms K Vickers	Salary	338.32	
			7,895.23	6,767.48
		Balance C/F	15,242.71	
Instant Access Account		Balance B/F from previous report	20,890.98	
24.05.2024	Transfer	Transfer	821.40	
07.06.2024	Lincolnshire Com	NKREPF Award		2,025.60
12.06.2024	Transfer	Transfer	4,025.60	
			4,847.00	2,025.60
		Balance C/F	18,069.58	
Breakdown of Instant Access Account				
		Expenditure	Income	CF
Parish Council Reserves BF	15,999.60			15,999.60
Clock Tower Account BF	4,891.38	2,847.00	25.60	2,044.38
Total of Accounts Combined			33,312.29	

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