

Aubourn and Haddington Parish Council

Minutes of the Parish Council Meeting held at the Estate Office in Aubourn Hall 01st July 2025 at 19:00

Agenda Item		Action by
Welcome	Councillor Mosedale welcomed everyone to the meeting.	
Public Time County/District Council Updates Min. No.2025.07.01	There were no members of the public or District/ County Councillors in attendance.	
Formal Session	Formal session commenced at 19:00	
Present Min. No. 2025.03.02	Councillor (Cllr) John Mosedale (Chair), Cllr Julie Plackett-Smith (Vice Chair), Cllr Mark Quince, Cllr Lynne Rocks, Kerrie Vickers (Parish Clerk).	
Apologies Min. No. 2025.07.03	None	
Co-option of Parish Councillor Min. No. 2025.07.04	An expression of interest to join the Parish Council has been received from Hugh Nevile. Hugh gave a brief insight into his background and confirmed that he met the required criteria. Cllr Mosedale proposed that Hugh be co-opted onto the Parish Council. This was seconded by Cllr Plackett-Smith and agreed by all. Hugh was welcomed by all and joined the meeting.	
Declarations of Interest Min. No. 2025.07.05	To receive Declarations of Interest In accordance with The Localism Act 2011 - Cllr Nevile declared an interest in item 10 regarding the planning application and agreed that if a vote was taken on this item, he would abstain from the vote.	
Minutes of Previous Meeting Min. No. 2025.07.06	Notes taken at the Parish Council Meeting held 20 th March 2025 and the extra ordinary Parish Council meeting held 22 nd May 2025 were approved and signed as a true record of events.	
Admission to Meetings Act 1960 Min. No. 2025.07.07	To consider whether the Parish Council will move any items on the agenda to a closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as per Standing Order 7h. Should this resolution be passed, the public and press will be required to leave the meeting at this stage. No items were deemed necessary to be held in a closed session.	
Finance Report Min. No. 2025.07.08	<ul style="list-style-type: none"> i. The payments as per Appendix A were noted and agreed. ii. The year-to-date budget as per Appendix B was noted. 	

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<p>Clerks Report Min. No. 2025.07.09</p>	<p>Clerks update, review of ongoing actions from previous meetings not otherwise on the agenda.</p> <p>Clock Tower</p> <p>Flooring – Cllr Mosedale confirmed that the floor will be sanded and stained this month.</p> <p>Insurance – the Parish Clerk advised that the Clock Tower has been removed from the Parish Council insurance policy and was currently uninsured. She has notified the Diocese of Lincoln administration team and has attempted to make an appointment to discuss the issue but has currently not received a response. Parish Clerk to chase up.</p> <p>Cllr Quince advised he would speak to the heritage department at the university where he works to see if they can offer any advice in terms of getting another valuation for the Clock Tower as the figure on the desktop access study completed in 2023 seems excessive.</p> <p>Cllr Quince also suggested contacting DEFRA to see if they had any advice when considering that the Clock Tower is housing bats.</p> <p>Cllr Plackett-Smith advised that she would contact a former colleague whom she believed may be able to offer advice regarding the insurance.</p> <p>Cllr Mosedale suggested the clerk contact NKDC to advise them that the Parish Council was in a position where they may need to increase the precept significantly moving forward.</p>	<p>Parish Clerk</p> <p>Cllr Quince</p> <p>Parish Clerk</p> <p>Cllr Plackett-Smith</p> <p>Parish Clerk</p>
<p>Planning Min. No. 2025.07.10</p>	<p>The following planning application was noted with no concerns. Application 25/0655/HOUS The Old Rectory Harmston Road Aubourn Lincoln</p>	
<p>Speed Awareness Group Min. No. 2025.07.11</p>	<p>The Parish Clerk advised that despite posters being put up on the noticeboards and appeals for volunteers sought in the Witham Staple and the Gazette, no further volunteers have come forward. 2 residents who were present at the previous meeting have agreed to set up the group with the financial backing of the Parish Council. The Parish Council unanimously agreed that any funding required regarding the cost of the equipment needed would be covered by the Parish Council once enough volunteers have been identified. Parish Clerk to update the residents concerned.</p>	<p>Parish Clerk</p>

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<p>Maintenance Program Min. No. 2025.07.12</p>	<p>Cllr Mosedale has advised that he has received a quote for the works identified as requiring attention first in the structural report and it is in the region of £10K. It was agreed that the insurance issue needs to be resolved first and then funding sought.</p> <p>The Parish Clerk advised that the noticeboard at the Clock Tower is in need of attention. Cllr Mosedale added that in his opinion, the noticeboard was beyond repair and needed replacement. Clerk to seek quotes.</p>	<p>Parish Clerk</p>
<p>Correspondence Received Min. No. 2025.07.13</p>	<p>Licensing Act 2003: Statement of Licensing Policy – Consultation</p> <p>No comments.</p>	
<p>Nevile/Summers Charity Min. No. 2025.07.14</p>	<p>No news.</p>	
<p>Individual Councillors Reports Min. No. 2025.07.15</p>	<p>Cllr Quince advised that he has been notified that the registration of the defibrillator would now be undertaken by The British Heart Foundation. This registration is now complete, and Cllr Quince is up to date with the checks.</p> <p>Cllr Plackett-Smith advised that she has received notification regarding works to trees on Dovecote Lane which are encroaching on the power lines.</p>	
<p>Date of next meeting Min. No. 2025.07.16</p>	<p>Tuesday 2nd September 2025</p>	
	<p>Cllr Mosedale thanked everyone for their contributions at the meeting closed at 20:40.</p>	

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Appendix A

Finance Report 2 2025/26				
Current Account/Precept		Balance B/F from previous report	20,170.69	
Date	Payment	Details	Expenditure	Income
01.05.2025	E.ON Next Ltd	Clock Tower electricity	- 22.89	
20.05.2025	HMRC	VAT Return		2,319.11
27.05.2025	Gallagher Insurance	Annual insurance	- 726.78	
27.05.2025	HJ Nevile & Son	Room hire	- 60.00	
30.05.2025	HMRC	PAYE	- 36.20	
30.05.2025	Ms K Vickers	Salary	- 383.40	
31.05.2025	Unity Trust Bank	Service charge	- 6.00	
02.06.2025	E.ON Next Ltd	Clock Tower electricity	- 22.89	
06.06.2025	Mr A Ogg cheque no 300026	Grass cutting April	- 140.00	
06.06.2025	Mr A Ogg cheque no 300027	Grass cutting May	- 140.00	
		Total	- 1,538.16	2,319.11
		Balance	20,951.64	
Instant Access Account		Expenditure	Income	CF
				18,567.57
				-
Balance				18,567.57
Total of Accounts Combined		Balance to carry forward	39,519.21	
Breakdown of Instant Access				
Parish Council Reserves BF	15,999.60		132.90	16,497.59
Clock Tower Account BF	4,891.38	2,847.00	25.60	2,069.98
				18,567.57

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Appendix B Bank Reconciliation

Account 1	Budget 2025/26	Income
BBFW £803.04		803.04
Precept		19,972.00
Other income		2,319.11
Total Income		23,094.15
Expenditure		
Parish Clerk salary	4200	-£799.20
Parish Clerk agreed expenses	240	-£40.00
Clock Tower	2160	-£349.67
Clock Tower Flooring (paid from grants)	0	£0.00
Electricity street lighting	5000	£0.00
Street light maintenance	3000	£0.00
Subscriptions	150	-£154.86
Other maintenance expenses/adhoc purchases	1000	£0.00
Grass cutting	700	£0.00
Insurance	1600	£0.00
Audit	200	£0.00
section 137 budget	150	£0.00
Office running costs/training	1000	-£72.00
Total Expenditure		(1,415.73)

Account 2	Balance BFWD	Income	Expenditure
	£ 18,567.57	0	0
Balance	£ 18,567.57		
Current Balance Account 1		£ 20,951.64	
Current Balance Account 2		£ 18,567.57	
Balance of Accounts @ 25.06.2025		£ 39,519.21	

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