

Aubourn and Haddington Parish Council

Members of the Parish Council are summoned to the Parish Council Meeting to be held on Tuesday 4th November 2025 at 7pm in the Estate Office, Aubourn Hall. LN5 9DZ.

There will be a 20-minute public forum at the start of the meeting followed by updates from our County and District Councilor's.

Signature K Vickers. Clerk to the Parish Council.

Agenda Item	
Welcome	Chair's welcoming remarks and note to the public to remind them of the Standing Orders regarding public participation in meetings - Notably there can be no participation in meetings once public time has ended. Members of the public raising issues or questions should be aware that only items on the meeting agenda can be debated or decided at the meeting, unless the Parish Clerk has delegated powers to deal with it as urgent, e.g. highway repairs. The Chair may decide to answer a question asked by a member of the public or call on a fellow Councillor to do so, or, direct that a written response be given.
01. Public Time and County/ District Council updates	Public Forum. To receive comments; queries and questions from the public and receive any updates from North Kesteven District Councillors and Lincolnshire County Councillor.
Formal Council Session	
02. Present	
03. Apologies	
04. Declarations of Interest	To receive Declarations of Interest In accordance with The Localism Act 2011 and to consider any requests for dispensations
05. Minutes of Previous Meeting	To approve, the minutes of the Parish Council meeting held 2 nd September 2025 and available to view on the Parish Council website here.
06. Admission to Meetings Act 1960	To consider whether the Parish Council will move any items on the agenda to a closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as per Standing Order 7h. Should this resolution be passed the public and press will be required to leave the meeting at this stage
07. Finance Report	• To authorise payments & note income received. Appendix A • To review the budget and receive the bank reconciliation. Appendix B

08. Planning	To note the decision on the following planning application. 25/0836/PNND - Application under Class Q of the Town and Country Planning (General Permitted Development) Order for prior approval for change of use from agricultural barns to 2no.dwellings (C3). Location: Bridge Farm Main Street Haddington. – Decision – prior approval not required.
09. Clerks Report	Clerks update, review of ongoing actions from previous meetings. Highways – Suttons Corner
10. Clock Tower	Quotes for stonework restoration Listed building consent 3-year schedule Cleaning Skip hire Heating The provision of off-road car parking spaces
11. General Maintenance	To discuss any general maintenance issues.
12.	Defibrillator Course. To consider if the Parish Council should facilitate a refresher course.
13.	GDPR & Data Compliance - New Assertion 10 AGAR Requirement To enable the Parish Council to comply with the incoming assertion 10 requirements i. Consider the adoption of an IT Policy as previously circulated to Councillors. ii. Consider if the Parish Council should purchase a .gov.uk or .org email address.
14.	Lost Village Donation
15. Correspondence received not already on the agenda	To discuss any correspondence received that has not been circulated or previously discussed.
16. Nevile/Summers Charity	To receive any news/updates
17. Councillors Reports	To receive any news/updates
18. Date of Next Meeting	6 th January 2026

Appendix A

Current Account/Precept		Balance B/F from previous report	14,939.90	
Date	Payment	Details	Expenditure	Income
29.08.2025	HMRC	PAYE	- 55.73	
29.08.2025	Ms K Vickers	Salary and agreed expenses	- 434.40	
31.08.2025	Unity Trust Bank	Service charge	- 6.00	
01.09.2025	E.ON Next Ltd	Clock Tower electricity	- 32.56	
03.09.2025	Npower Business	Streetlight electricity	- 811.59	
03.09.2025	E.ON Energy	Qtr 2 streetlight maintenance	- 97.80	
04.09.2025	HJ Nevile & Son	Room hire	- 40.00	
18.09.2025	Mr A Ogg cheque 300030	Grass cutting + cutback tree's	- 240.00	
30.09.2025	HMRC	PAYE	- 38.60	
30.09.2025	Ms K Vickers	Salary and agreed expenses	- 393.72	
30.09.2025	Unity Trust Bank	Service charge	- 6.00	
01.10.2025	E.ON Next Ltd	Clock Tower electricity	- 32.56	
14.10.2025	Mr A Ogg cheque no. 300031	Grass cutting	- 140.00	
28.10.2025	LALC	Councillor induction training	- 42.00	
28.10.2025	Ms K Vickers	Microsoft subscription	- 59.99	
28.10.2025	HMRC	PAYE	- 38.60	
28.10.2025	Ms K Vickers	Salary and agreed expenses	- 393.72	
28.10.2025	Ms K Vickers	Norton antivirus subscription	- 29.99	
		Total	- 2,893.26	
		Balance of current account	12,046.64	
Instant Access Account		Expenditure	Income	CF
				18,676.18
		Interest payment		105.92
		Balance of instant access account		18,782.10
Total of Accounts Combined		Balance to carry forward	30,828.74	
Breakdown of Instant Access		Expenditure	Income	Balance
Parish Council Reserves BF	16,606.20		105.92	16,712.12
Clock Tower Account BF	2,069.98			2,069.98

Appendix B

Account 1		Budget 2025/26 Income	Actual
BBFW £803.04			803.04
Precept	2		19,972.00
Other income	3		2,319.11
Interest	3		214.53
Total		0	23,308.68
Expenditure			
Parish Clerk salary	4	4200	-£2,893.17
Parish Clerk agreed expenses		240	-£140.00
Clock Tower		2160	-£1,835.33
Electricity street lighting		5000	-£811.59
Street light maintenance		3000	-£2,740.80
Subscriptions		150	-£154.86
Other maintenance expenses/adhoc purchases		1000	£0.00
Grass cutting		700	-£940.00
Insurance		1600	-£726.78
Audit		200	-£450.00
section 137 budget		150	£0.00
Office running costs/training	5	1000	-£354.98
Total Expenditure			(11,047.51)
Current Balance Account 1		12,046.64	
Current Balance Account 2	£	18,782.10	
Balance		30,828.74	