

# Aubourn and Haddington Parish Council

Members of the Parish Council are summoned to the Parish Council Meeting to be held on Wednesday 4<sup>th</sup> March 2026 at 7:30pm in the Estate Office, Aubourn Hall. LN5 9DZ.

There will be a 20-minute public forum at the start of the meeting followed by updates from our County and District Councilors.

Signature K Vickers. Clerk to the Parish Council. 26.02.2026

## **Agenda item 1. Welcome.**

Chair's welcoming remarks and note to the public to remind them of the Standing Orders regarding public participation in meetings - Notably there can be no participation in meetings once public time has ended. Members of the public raising issues or questions should be aware that only items on the meeting agenda can be debated or decided at the meeting, unless the Parish Clerk has delegated powers to deal with it as urgent, e.g. highway repairs. The Chair may decide to answer a question asked by a member of the public or call on a fellow Councillor to do so, or, direct that a written response be given.

## **Agenda item 2. Public time.**

To receive comments, queries and questions from the public and receive any updates from North Kesteven District Councillors and Lincolnshire County Councillor.

## **Agenda item 3. Formal session.**

**3.1 Present.** To note those present.

**3.2 Apologies for absence.** To receive apologies and determine if the reason for absence is accepted.

**3.3 Declaration of interest.** To receive Declarations of Interest In accordance with The Localism Act 2011 and to consider any requests for dispensations.

## **Agenda item 4. Minutes of the previous meeting.**

To approve, the minutes of the Parish Council meeting held on 6<sup>th</sup> January 2026 and the Extra Ordinary meeting held on 10<sup>th</sup> February 2026.

## **Agenda item 5. Finance report.**

**5.1.** To authorise payments and note any income received. Appendix A.

**5.2.** To review the budget and receive the bank reconciliation. Appendix B.

## **Agenda item 6. Clerks report.**

Clerks update, review of ongoing actions from previous meetings that are not individually itemised on this agenda.

6.1. Fire hydrant.

**Agenda item 7. Planning.** No items.

**Agenda item 8. Clock Tower.**

**8.1.** To discuss the quotes received for heating and lighting.

**8.2.** To decide if the parish council should enter into an agreement with Booth's Masonry to provide them with a training facility space in exchange for minor stonework repairs in the Clock Tower and if a Memorandum of Understanding should be drawn up.

**Agenda item 9. Highways.** To decide if a meeting should be arranged with the project manager from Balfour Beatty regarding the new relief road project.

**Agenda item 10. Village Gateways.** To decide if the Parish Council should install village gateway signs and agree upon locations for the application process.

**Agenda item 11. IT Training.** To confirm the receipt and understanding of the IT/Data Protection training document and complete the GDPR Security Compliance Checklists.

**Agenda item 12. Nevile Summers Charity Update.**

**Agenda item 13. Parish Councillors Reports.**

**Agenda item 14. Date of next meeting.**

## Appendix A

<b>Date</b>	<b>Payer/payee</b>	<b>Details</b>	<b>Amount</b>
31.12.2025	Ms K Vickers	Salary and agreed expenses	- 393.52
31.12.2025	HMRC	PAYE	- 38.80
31.12.2025	Unity Trust Bank	Service charge	- 6.00
02.01.2026	E.ON Energy	Clock Tower electricity	- 32.56
27.01.2026	Npower Business	Streetlight electricity	- 775.66
30.01.2026	HMRC	PAYE	- 38.60
30.01.2026	Ms K Vickers	Salary and agreed expenses	- 393.72
31.01.2026	Unity Trust Bank	Service charge	- 6.00
02.02.2026	E.ON Energy	Clock Tower electricity	- 32.56
09.02.2026	Ms K Vickers	Reimbursement speed watch gun + batteries + case	- 180.76
09.02.2026	Protect Signs Ltd	Road safety group warning signs	- 225.02
09.02.2026	Howsafe Ltd	Road safety group his vis jackets	- 143.39
19.02.2026	HJ Nevile & Son	Room hire	- 50.00

## Appendix B

Account 1	Budget 2025/26 Income	Actual
BBFW £803.04		803.04
Precept		19,972.00
Other income		6,637.92
<b>Total</b>	<b>0</b>	<b>27,412.96</b>
<b>Expenditure</b>		
Parish Clerk salary	4200	-£4,130.13
Parish Clerk agreed expenses	240	-£200.00
Clock Tower	2160	-£2,335.71
Electricity street lighting	5000	-£2,083.29
Street light maintenance	3000	-£2,838.60
Subscriptions	150	-£154.86
Maintenance	1000	£0.00
Grass cutting	700	-£1,080.00
Insurance	1600	-£726.78
Audit	200	-£666.00
Other (section 137 budget)	150	-£599.17
Training	100	-£42.00
Office running costs	1000	-£426.98
<b>Total Expenditure</b>		<b>(15,283.52)</b>
<b>Current Balance Account 1</b>	<b>7,810.63</b>	
<b>Current Balance Account 2</b>	<b>£ 22,886.38</b>	
<b>Balance of accounts</b>	<b>30,697.01</b>	

### Breakdown of reserves

Reserves	
Election costs	3,000.00
Lost Village donation	4,000.00
Clock tower donation	2,847.00
General reserves	13,039.38
	22,886.38

