

Aubourn and Haddington Parish Council

Members of the Parish Council are summoned to the Parish Council Meeting to be held at the Clock Tower in Aubourn on Monday 17th July 2023 at 6pm

| Agenda Item | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|-----------------------------------|-----------------|--------|-------------|--------|------------|----------------|-----------|--|-----|------------|-------|---------------|-----|--|------------|------|----------------|-----|--|------------|---------------------|-----------|---------|--|------------|-----------|-----------------|--------|--|------------|------------|-----------------------------------|-------|--|------------|------------|----------------------|-----|--|------------|------------|-------------------|-------|--|------------|-----------|------------------|--------|--|------------|---------------------|----------------|----|--|------------|------------|-----------------------------------|-------|--|
| Welcome | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| In Attendance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Apologies | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Public Meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Public Time | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| County/District Councillors | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Formal Council Session | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Minutes of Previous Meeting | To approve the notes taken at the Parish Council meeting held on 09.05.2023 as minutes. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Matters Arising | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Declarations of Interest | To receive Declarations of Interest In accordance with The Localism Act 2011 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Finance Report | <ul style="list-style-type: none"> • To note quarter 1 internal checklist • To receive the bank reconciliation • To note the following payments/income; <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Date</th> <th style="text-align: left;">Payment to/from</th> <th style="text-align: left;">Detail</th> <th style="text-align: right;">Expenditure</th> <th style="text-align: right;">Income</th> </tr> </thead> <tbody> <tr> <td>11.05.2023</td> <td>NKDC Room Hire</td> <td>Room hire</td> <td></td> <td style="text-align: right;">240</td> </tr> <tr> <td>22.05.2023</td> <td>A Ogg</td> <td>Grass cutting</td> <td style="text-align: right;">140</td> <td></td> </tr> <tr> <td>26.05.2023</td> <td>LALC</td> <td>Internal Audit</td> <td style="text-align: right;">180</td> <td></td> </tr> <tr> <td>26.05.2023</td> <td>Gallagher Insurance</td> <td>Insurance</td> <td style="text-align: right;">1413.48</td> <td></td> </tr> <tr> <td>30.05.2023</td> <td>K Vickers</td> <td>Salary May 2023</td> <td style="text-align: right;">314.72</td> <td></td> </tr> <tr> <td>01.06.2023</td> <td>E.ON. NEXT</td> <td>Clock Tower Electricity June 2023</td> <td style="text-align: right;">59.06</td> <td></td> </tr> <tr> <td>21.06.2023</td> <td>Eon Energy</td> <td>Street light removal</td> <td style="text-align: right;">180</td> <td></td> </tr> <tr> <td>21.06.2023</td> <td>Eon Energy</td> <td>Maintenance Qtr 1</td> <td style="text-align: right;">170.4</td> <td></td> </tr> <tr> <td>30.06.2023</td> <td>K Vickers</td> <td>Salary June 2023</td> <td style="text-align: right;">314.72</td> <td></td> </tr> <tr> <td>30.06.2023</td> <td>Unity Trust Service</td> <td>Service Charge</td> <td style="text-align: right;">18</td> <td></td> </tr> <tr> <td>03.07.2023</td> <td>E.ON. NEXT</td> <td>Clock Tower Electricity July 2023</td> <td style="text-align: right;">59.06</td> <td></td> </tr> </tbody> </table> | Date | Payment to/from | Detail | Expenditure | Income | 11.05.2023 | NKDC Room Hire | Room hire | | 240 | 22.05.2023 | A Ogg | Grass cutting | 140 | | 26.05.2023 | LALC | Internal Audit | 180 | | 26.05.2023 | Gallagher Insurance | Insurance | 1413.48 | | 30.05.2023 | K Vickers | Salary May 2023 | 314.72 | | 01.06.2023 | E.ON. NEXT | Clock Tower Electricity June 2023 | 59.06 | | 21.06.2023 | Eon Energy | Street light removal | 180 | | 21.06.2023 | Eon Energy | Maintenance Qtr 1 | 170.4 | | 30.06.2023 | K Vickers | Salary June 2023 | 314.72 | | 30.06.2023 | Unity Trust Service | Service Charge | 18 | | 03.07.2023 | E.ON. NEXT | Clock Tower Electricity July 2023 | 59.06 | |
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| 11.05.2023 | NKDC Room Hire | Room hire | | 240 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22.05.2023 | A Ogg | Grass cutting | 140 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 26.05.2023 | LALC | Internal Audit | 180 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 26.05.2023 | Gallagher Insurance | Insurance | 1413.48 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 21.06.2023 | Eon Energy | Street light removal | 180 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21.06.2023 | Eon Energy | Maintenance Qtr 1 | 170.4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Clerks Report | <p>Clerks update, recent correspondence and review of ongoing actions;</p> <p>Ongoing actions :</p> <ul style="list-style-type: none"> • Bridge Road streetlights - update • Clock Tower maintenance – update • Drainage work in Haddington /Pond Cottage flooding | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Planning | To note the following applications; 23/0064/LBC Grange Cottage Aubourn - approved | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Highways | To discuss any issues | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Solar Farm | To discuss the Parish Council's initial thoughts on the proposal | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Policy and Procedure | <p>To agree the adoption of the following;</p> <p>Social Media Policy Records Retention Policy Data Protection Policy</p> <p>To complete the GDPR Compliance Checklist</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Information Commissioners Officer (ICO) | To consider registering with the ICO. Annual fee applies. Current fee £40.00. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| Clock Tower rebuilding cost appraisal for insurance purposes | Quote 1 – desktop survey - £180 +vat Quote 2 – onsite survey - £725 + vat Quote 3 – onsite survey – £675 +vat Quote 4 – onsite survey - £1000 +vat |
| Phone Box Repairs | To discuss the purchase of items to repair phone box in Haddington - £192 +vat |
| Nevile/Summers Charity | To receive any updates |
| Chairmans/ Councillors Reports | To receive any updates |
| Items for Herald/Staple | |
| Items for Next Agenda | |
| Date of Next Meeting | |

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