

Aubourn and Haddington Parish Council

Minutes of the Parish Council Meeting held at the Clock Tower in Aubourn on Monday 17 July 2023 held at The Clock Tower in Aubourn at 18:00

| Agenda Item | | Action by |
|---|---|---|
| Welcome | Councillor Snape (Chair) welcomed everyone to the meeting and invited questions or queries from the public in attendance. | |
| Public Time Min. No.2023.07.01 | <p>The 2 members of the public in attendance were residents affected by the flooding issues in Haddington.</p> <p>Councillor Mosedale gave an update on the situation. The drains have recently been flushed out by Highways. However, they are aware that the drains are damaged and this is only a temporary fix.</p> <p>The residents present asked about the responsibility of the ditches and overhanging tree's etc in the adjacent field.</p> <p>The Parish Clerk agreed to contact the land owner and ask that they keep a watchful eye on the situation on a regular basis.</p> <p>Councillor Snape suggested contacting Marianne Overton (Lincolnshire County Councillor) again for assistance.</p> | <p>Parish Clerk</p> <p>Parish Clerk</p> |
| County/District Council Updates Min.No 2023.07.02 | District Councillor Mitch Elliott introduced himself to the Parish Council advising that he had a background in the public sector. Councillor Elliott was welcomed by the Parish Council. | |
| | Formal session commenced | |
| Present Min. No. 2023.07.03 | Cllr Mosedale (vice chair), Councillor Page, Councillor Plackett-Smith, Councillor Snape (chair), Kerrie Vickers (Parish Clerk). District Councillor Mitch Elliott, 2 members of the public. | |
| Apologies Min. No. 2023.07.04 | None | |
| Declarations of Interest Min. No. 2023.07.05 | To receive Declarations of Interest In accordance with The Localism Act 2011 - None | |
| Minutes of Previous Meeting Min. No. 2023.07.06 | Minutes of the Parish Council meeting held 9 May 2023. Agreed and signed as a correct record. | |
| Matters Arising Min. No. 2023.07.07 | none | |
| Solar Farm Min. No. 2023.07.08 | <p>Councillor Snape proposed to move the item on the solar farm up the agenda while Councillor Elliott was still in attendance.</p> <p>Councillor Mosedale gave an outline of the proposal following his attendance at a recent meeting at Witham St Hugh's and advised that the deadline for responses to the Environmental Scoping document to the Planning Inspectorate was 18 July.</p> <p>Councillor Mosedale proposed to submit a response on behalf of the Parish Council which was agreed.</p> <p>Councillor Mosedale also discussed forming a coalition with other affected Parish Council bodies should the opportunity arise.</p> | Cllr Mosedale |

Please be advised that these are notes of the meeting taken by the Parish Clerk and cannot in any way be regarded as official minutes of Parish Council proceedings until approved and signed at the next meeting

| Finance Min. No. 2023.07.09 | <p>Quater 1 internal audit check has been completed by Councillor Mosedale. The report is available to see on the website here</p> <p>The following figures were received; Bank reconciliation at 30 June 2023 Current Account £27500.43 Clock Tower Account £3062.25</p> <p>The following payments were approved and agreed;</p> <table border="0"> <thead> <tr> <th></th> <th style="text-align: right;">Out</th> <th style="text-align: right;">In</th> </tr> </thead> <tbody> <tr> <td>02.05.2023, E.ON. NEXT, Clock Tower Electricity</td> <td style="text-align: right;">£59.06</td> <td></td> </tr> <tr> <td>02.05.2023, K Vickers , Salary April 2023,</td> <td style="text-align: right;">£314.72</td> <td></td> </tr> <tr> <td>11.05.2023, Npower Business, Street light electricity,</td> <td style="text-align: right;">£508.59</td> <td></td> </tr> <tr> <td>11.05.2023, Diocese of Lincoln, Clock Tower rent,</td> <td style="text-align: right;">£1.00</td> <td></td> </tr> <tr> <td>11.05.2023, Miss A Bowley, Cleaning,</td> <td style="text-align: right;">£15.00</td> <td></td> </tr> <tr> <td>11.05.2023, K Vickers , Printer cartridge,</td> <td style="text-align: right;">£18.99</td> <td></td> </tr> <tr> <td>12.05.2023, NKDC Room Hire, Room hire,</td> <td></td> <td style="text-align: right;">£240.00</td> </tr> <tr> <td>22.05.2023, A Ogg, Grass cutting,</td> <td style="text-align: right;">£140.00</td> <td></td> </tr> <tr> <td>26.05.2023, LALC, Internal Audit</td> <td style="text-align: right;">£180.00</td> <td></td> </tr> <tr> <td>26.05.2023, Gallagher Insurance, Insurance</td> <td style="text-align: right;">£1,413.48</td> <td></td> </tr> <tr> <td>30.05.2023, K Vickers , Salary May 2023,</td> <td style="text-align: right;">£314.72</td> <td></td> </tr> <tr> <td>01.06.2023, E.ON. NEXT, Clock Tower Electricity</td> <td style="text-align: right;">£59.06</td> <td></td> </tr> <tr> <td>21.06.2023, Eon Energy, Street light removal</td> <td style="text-align: right;">£180.00</td> <td></td> </tr> <tr> <td>21.06.2023, Eon Energy, Maintenance Qtr 1</td> <td style="text-align: right;">£170.40</td> <td></td> </tr> <tr> <td>30.06.2023, K Vickers , Salary June 2023</td> <td style="text-align: right;">£314.72</td> <td></td> </tr> <tr> <td>30.06.2023, Unity Trust Service, Service Charge</td> <td style="text-align: right;">£18.00</td> <td></td> </tr> </tbody> </table> | | Out | In | 02.05.2023, E.ON. NEXT, Clock Tower Electricity | £59.06 | | 02.05.2023, K Vickers , Salary April 2023, | £314.72 | | 11.05.2023, Npower Business, Street light electricity, | £508.59 | | 11.05.2023, Diocese of Lincoln, Clock Tower rent, | £1.00 | | 11.05.2023, Miss A Bowley, Cleaning, | £15.00 | | 11.05.2023, K Vickers , Printer cartridge, | £18.99 | | 12.05.2023, NKDC Room Hire, Room hire, | | £240.00 | 22.05.2023, A Ogg, Grass cutting, | £140.00 | | 26.05.2023, LALC, Internal Audit | £180.00 | | 26.05.2023, Gallagher Insurance, Insurance | £1,413.48 | | 30.05.2023, K Vickers , Salary May 2023, | £314.72 | | 01.06.2023, E.ON. NEXT, Clock Tower Electricity | £59.06 | | 21.06.2023, Eon Energy, Street light removal | £180.00 | | 21.06.2023, Eon Energy, Maintenance Qtr 1 | £170.40 | | 30.06.2023, K Vickers , Salary June 2023 | £314.72 | | 30.06.2023, Unity Trust Service, Service Charge | £18.00 | | |
|--|---|--|-----|----|---|--------|--|--|---------|--|--|---------|--|---|-------|--|--------------------------------------|--------|--|--|--------|--|--|--|---------|-----------------------------------|---------|--|----------------------------------|---------|--|--|-----------|--|--|---------|--|---|--------|--|--|---------|--|---|---------|--|--|---------|--|---|--------|--|--|
| | Out | In | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 02.05.2023, E.ON. NEXT, Clock Tower Electricity | £59.06 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 02.05.2023, K Vickers , Salary April 2023, | £314.72 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11.05.2023, Npower Business, Street light electricity, | £508.59 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11.05.2023, Diocese of Lincoln, Clock Tower rent, | £1.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11.05.2023, Miss A Bowley, Cleaning, | £15.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11.05.2023, K Vickers , Printer cartridge, | £18.99 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12.05.2023, NKDC Room Hire, Room hire, | | £240.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22.05.2023, A Ogg, Grass cutting, | £140.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 26.05.2023, LALC, Internal Audit | £180.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 26.05.2023, Gallagher Insurance, Insurance | £1,413.48 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 30.05.2023, K Vickers , Salary May 2023, | £314.72 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01.06.2023, E.ON. NEXT, Clock Tower Electricity | £59.06 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21.06.2023, Eon Energy, Street light removal | £180.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21.06.2023, Eon Energy, Maintenance Qtr 1 | £170.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 30.06.2023, K Vickers , Salary June 2023 | £314.72 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 30.06.2023, Unity Trust Service, Service Charge | £18.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Clerks Report Min. No. 2023.07.10 | <p>Bridge Road – Councillor Mosedale has received a response from Richard Fenwick (LCC) who has agreed to look into it.</p> <p>Clock Tower maintenance – the Parish Clerk has attained 2 quotes to clean our the guttering. The member of the public present offered to use a drone to assess the roof. This was gratefully accepted. Parish Clerk to seek quotes for the Clock Tower floor repairs.</p> <p>Drainage work in Haddington /Pond Cottage flooding – see minute 2023.07.01</p> | <p>Cllr Mosedale</p> <p>Parish Clerk</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Planning Min. No. 2023.07.11 | 23/0064/LBC Grange Cottage Aubourn –approved – noted. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Please be advised that these are notes of the meeting taken by the Parish Clerk and cannot in any way be regarded as official minutes of Parish Council proceedings until approved and signed at the next meeting

| | | |
|--|---|-------------------------------|
| Highways Min. No. 2023.07.12 | No new issues at present. | |
| Policy and Procedures Min. No. 2023.07.13 | The following policies were adopted; Social Media Policy Records Retention Policy Data Protection Policy | Parish Clerk |
| Information Commissioners Office (ICO) Min. No. 2023.07.14 | It was agreed to register with the ICO. | Parish Clerk |
| Clock Tower Rebuild Cost Appraisal Min. No. 2023.07.15 | 4 quotes have been received and it was unanimously agreed to proceed with quote 1 - a desktop survey £180 + vat from a company named Rebuild Cost Investment. Clerk to action. | Parish Clerk |
| Phone Box Repairs Min. No. 2023.07.16 | Councillor Mosedale has priced up the items to repair the phone box in Haddington. It was agreed to proceed with the repairs which total £192 +vat. It was also agreed to investigate funding to provide a defibrillator for the phone box. | CLlr Mosedale Parish Clerk |
| Neville/Summers Charity Min. No. 2023.07.17 | The Trustees held a meeting in June where difficulties of communication in the parish were discussed. "Relief in Need" is the remit of the charity updated as a helping hand to those in hospital, ill at home or suffered an accident. We urge parishioners to inform a Trustee of any such need. The meetings of the charity are confidential, and all information received is treated as such. Mrs Pat Woodman MBE Trustee and secretary. | |
| Chairmans Report Min. No. 2023.07.18 | No items at present | |
| Councillor's Reports Min. No. 2023.07.19 | Councillor Mosedale advised he was updating the speed indicator figures onto the website on a fortnightly basis. | |
| Items for Herald/Staple Min. No. 2023.07.20 | Vacancy. It was agreed that the Clerk would email Parish Councillors prior to submission of the items for publication and remove this item from the agenda. | Parish Clerk |
| Items for Next Agenda Min. No. 2023.07.21 | Parish Council laptop. Defibrillator for Haddington. | |
| Date of Next Meeting Min. No. 2023.07.22 | Monday 4 September 2023 | |
| | Meeting concluded at 19:25 | |

Please be advised that these are notes of the meeting taken by the Parish Clerk and cannot in any way be regarded as official minutes of Parish Council proceedings until approved and signed at the next meeting

Please be advised that these are notes of the meeting taken by the Parish Clerk and cannot in any way be regarded as official minutes of Parish Council proceedings until approved and signed at the next meeting